****MONKS KIRBY PARISH COUNCIL**

E-mail: monkskirbypc@outlook.com

Web: [www.monkskirby.org.uk](http://www.monkskirby.org.uk)

To All Members of the Parish Council. You are hereby summoned to attend a meeting of Monks Kirby Parish Council to be held at Monks Kirby Village Hall on Tuesday 9th July 2024 commencing 7.00.m. for the purpose of transacting the following business.

*Pete Clegg (Clerk to the Council).*

**AGENDA for the meeting to be held on Tuesday 9th July 2024**

**24123** - Apologies and approval.

**24124** - Declarations of Interest with regards to items on the agenda.

**24125** - Public Participation Session (15 minutes).

**24126** - WC Cllr Adrian Warwick, RB Cllr. Tony Gillias.

**24127** - Approval of Minutes of the Monthly meeting held on 11th June 2024.

**24128** - Matters Arising from the Minutes of the meeting held on 11th June 2024.

**24129** – New Parish Councillors

* After advertisement we had two volunteers in early May. Council to vote on their acceptance as Parish Councillors.

**24130** - Finances – On-line Payments for approval

|  |  |  |  |
| --- | --- | --- | --- |
| Payee | Date | Invoice | Amount |
| E Hobson – Playground maintenance | June | June | £112.00 |

**24131**- Finance

* Bank reconciliation for agreement.
* Bank charges for approval £18.00.
* Bank Interest for approval £103.84 + £10.99.
* CPRE Membership payment for approval

**24132** - Fishponds

* Are there any updates on the latest equipment check?
* Contractor – Risk assessments and Public Liability insurance.

**24133** - Planning

* R23/0850 – Traveller’s site end Millers Lane.
* R24/0566 - Land accessed from Main Street.

**24134**– Annual Parish Meeting, points raised

* Concern about two oak trees by Memorial.
* Bus Cancellations – pre-notification.
* St Ediths Close
	+ - Parking issues
		- Grass cutting, improvement noted by resident.

**24135** – Speed Surveys

* Review and discuss recent meeting about speed surveys in Monks Kirby

**24136** – Internal Audit – points raised

* The transfer of money between accounts need not be recorded.
* Documentary evidence of receipts should be held on file.
* MKPC website should be -.gov.uk / org.uk.
* Risk policy in line with data management.
* Agreed precept value should be minuted.
* Grievance and Disciplinary policy agreed and adopted.
* Public inspection of the PC records should follow recommended by external auditors.

**24137** – Defibrillator

* Review inspection and recording.

**24138** – Village Hall Representative

* Councillors to review and agree

**24139** – Annual Policy Review

* Standing Orders
* Emergency Plan
* Child Protection

**24140** - Round the revel / whatsapp / website / noticeboard

**24141** - Parish Information (for information exchange only).

*Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and best practices when making decisions at the Meeting.*



P Clegg - Clerk to Monks Kirby Parish Council

Date: 3rd July 2024