*A picture containing drawing

Description automatically generated***MONKS KIRBY PARISH COUNCIL**

E-mail: [monkskirbypc@outlook.com](mailto:monkskirbypc@outlook.com)

Web: [www.monkskirby.org.uk](http://www.monkskirby.org.uk)

To All Members of the Parish Council. You are hereby summoned to attend a meeting of Monks Kirby Parish Council to be held at Monks Kirby Village Hall on Tuesday 11th June 2024 commencing 6:30 p.m. for the purpose of transacting the following business.

*Pete Clegg (Clerk to the Council).*

**AGENDA for the meeting to be held on Tuesday 11th June 2024**

**24101** - Apologies and approval.

**24102** - Declarations of Interest with regards to items on the agenda.

**24103** - Public Participation Session (15 minutes).

**24104** - WC Cllr Adrian Warwick, RB Cllr. Tony Gillias.

**24105** - Approval of Minutes of the Monthly meeting held on 14th May 2024.

**24106** - Approval of Minutes of the Annual PC meeting held on 14th May 2024.

**24107** - Approval of Minutes of the Annual Parish meeting held on 22nd May 2024.

**24108** - Matters Arising from the Minutes of the meeting held on 14th May 2024.

**24109** - Finances – On-line Payments for approval

|  |  |  |  |
| --- | --- | --- | --- |
| Payee | Date | Invoice | Amount |
| P Clegg – Clerk Salary – 1st quarter | June | N/A | £731.24 |
| Village Hall rental – 1st quarter | June | N/A | £48.75 |
| Printer Cartridges – P Clegg | N/A | May | £71.99 |
| Grass Cutting - Creative landscapes | 5/6/24 | 05062024MKPC1 | £1,065.00 |
| E Hobson Playground maintenance | 01/05/24 | May | £112.00 |
| E Choudry Internal Audit | 31/05/24 | 247 | £270.50 |
| EON – Supply and install street light | 16/05/24 | 123927 | £3,095.04 |

**24110**- Finance

* Bank reconciliation for agreement.
* DD ICO Data Protection - £35.00
* VAT refund £365.48
* Removal of former Councillors from bank access.

**24111** – Speed Calming Video Meeting 19:00

**24112** - Fishponds

* Are there any updates on the latest equipment check?
* Fallen tree is not managed by WCC. What are the councils next steps following response from WCC.

**24113** – Grass Contractor

* Questions from Councillors on contractors.
* Additional pruning of village trees requested from contractor.

**24114** - Planning

* R23/0850 – Traveler’s site end Millers Lane. Response made to Planning Inspectorate.
* Housing Survey – for discussion.

**24115** – Annual Parish Meeting, points raised

* Damaged foot path in Bond End has been reported - CCX-KYE-2405-FNA-30-WNB-186X.
* Main street road works planned work.
* Concern about two oak trees by Memorial.
* Bus Cancellations – pre-notification.
* Village pump status.
* St Ediths Close
  + - Parking issues
    - Grass cutting, improvement noted by resident.

**24116** – Audit

* Review of internal controls for MKPC.
* Internal audit report.
* AGAR Forms – Annual Governance Statement.
* Accounting statements for 2022/23.
* Receipts & payments summary (finance spreadsheet).

**24117** – Village Hall Representative

* Choose a representative.

**24118** – Dust Bin replacement

* Councillors to review and agree

**24119** – Review and validate Policies

* Standing Orders.
* Code Of Conduct.

**24120** - Changes at Brinklow surgery / dispensary

* Communication, is additional required.

**24121** - Round the revel / whatsapp / website / noticeboard

**24122** - Parish Information (for information exchange only).

*Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and best practices when making decisions at the Meeting.*



P Clegg - Clerk to Monks Kirby Parish Council

Date: 5th June 2024