

Minutes of the meeting held on 17th October 2019.

Meeting started at 7.30pm

Apologies: Cllrs. Partridge, Woolliscroft, Warwick, Payne.

Declarations of Interest with regards to items on the agenda.

Nil.

Public Participation Session with regards to items on the agenda (15 minutes).

A representative from St. Josephs Church attended to provide an update on the proposal for a Parish room at St. Josephs Church.

Consultations with stakeholders have been carried out. The Church confirmed they are working closely with all neighbours.

Plans have been drawn up. The room will be similar in size to the room in St. Edith's church. There will be a toilet, a disabled toilet and a kitchen. The building will have a mono pitch roof. The agent has started drawing up the elevation.

The representative explained that they want the building to complement the church and are conscious the building is in a conservation area. They are also mindful of the impact on their neighbours.

Next steps - Diocese approval is needed and discussions are ongoing.

There will be a further meeting with the Diocese in November. If this is then approved the plan can be submitted to Rugby Borough Council.

This space is to be used as a place to have refreshments after Church services, hold confirmations and to generally provide more space. The current room is quite old and is beginning to cause H&S concerns.

The building is not to be let out on a commercial basis.

The Parish Council thanked the representative for keeping them informed and are awaiting the formal application.

WC Cllr Adrian Warwick.

Apologies.

RB Cllrs.

Cllr. Gillias

Re-cycling

The re-cycling facility at Ettington is currently being used.

A feasibility study for a new Materials Recycling Facility based in Coventry is being carried out. This also involves a couple of other authorities.

There may be a possible 10% saving to the Borough.

This facility would sort all rubbish out between re-cycling and landfill so the onus would not be on individual residents to sort.

Land Between Dunchurch & Rugby – Sainsbury's island.

A supplementary planning document has been issued with what is intended to be put on this land – mostly housing, employment land, school, social facilities.

There is a 6 Week consultation period – this ends on 27th November.

Town Hall

Engineers are installing a sound system in the council chamber.

Approval of Minutes of the Meeting held on 19th September 2019.

Clerk amended as discussed – to be formally approved at November meeting.

Matters Arising from the approval of Minutes of the Meeting held on 19th September 2019.**Drainage Issues**

Cllr. Wright reported flooding at lower Brockhurst Road – from the end of the Alms houses garden to the bridge – both roads and pavement.

Action: Clerk to add to agenda of November meeting for further discussion.

Hedges

Sandy Lane – still an issue.

Action: Clerk to liaise with relevant people to get these cut back.

Action: Clerk to send a thank you note to Nigel Matthews for recently cutting his hedge and so helping safety of school and all traffic.

Correspondence**Parking – email.**

Council recognised as problem.

Action: Cllr. Wright to speak to resident.

WALC Annual Conference and AGM 2019 / WALC Annual General Meeting 2019.**WALC 70th Annual Report 1 April 2018 – 31 March 2019.**

Put in circulation file.

Health & Wellbeing in Rugby – event 06/11/19.

Put in circulation file.

NHS Coventry & Rugby – Annual Report – 2018/19.

Put in circulation file

Hedges – Hayes – email.

Fields on right belong to Len Bailey / Andrew Hannah rents from NP Estate.

Action: Cllr. Dalby to talk to both parties.

Action: Clerk to email resident to express thanks and confirm that the Parish Council are talking to the relevant farmers and are asking for these to be cut as soon as possible, exact dates cannot be confirmed.

WALC – email – ATMs in rural communities

Action: Clerk to email the following Councils – Withybrook, Pailton, Stretton, Brinklow, explaining that this has been brought to our attention and that this may be applicable to a group of villages. What is their view?

Finance**Current Account Summary 04/07/19 – 04/10/19**

£108.16 e.on Street Lighting Maintenance

Proposed Cllr. Wright / seconded Cllr. Dalby

£611.39 e.on Electricity Supply

Proposed Cllr. Wright / seconded Cllr. Dalby

£136.11 Louise Partridge Payment of Invoice – Coltman Bros. – Timber Supply

Proposed Cllr. Wright / seconded Cllr. Dalby

£20.00 T Brill Removal of fallen tree – Fishponds Community Park

Proposed Cllr. Wright / seconded Cllr. Dalby

Nat West - New mandate

Ongoing.

Planning

Responding as a council – support or objection – clarify process.

To be recorded as Council Support or Council Objection with reasons for objections.

Council's planning decisions must be based on the Village Design Statement / Parish Plan.

Action: Clerk find Village Design Statement and Parish Plan and circulate to Councillors for all to read.

Planning for fishing lake – email.

Action: Clerk to respond.

Neighbourhood Plan

The Council recognised that there is a need to produce a neighbourhood plan.

Action: Cllr. Washington to contact Gary Kirk for further information and costings.

Remembrance Sunday Service

Wreath

Action: Clerk to hold the wreath until further notice.

Invitation to attend Rugby service

Action: Clerk to reply thank you for invitation but that Cllrs. will be attending our own services.

Parish Council Laptop & Printer

Not being used currently. Council to stop paying software licence and anti-virus costs.

Action: This equipment to be stored.

Police and Neighbourhood Watch

Police Rugby Rural North October 2019 Newsletter.

Put in circulation file.

Monks Kirby Neighbourhood Watch Team

Clerk confirmed she is liaising with Neighbourhood Watch contact – ongoing.

Special expenses (sent)

No update.

Formalise employment of Alexa Higgins

Contract signed by Cllr. Washington and Alexa Higgins – keep on-file.

PAYE information – Cllr. Washington to keep this information for future contact.

Street lighting

Email update from Councillor Woolliscroft.

Cllrs. Washington and Woolliscroft to meet with Warwickshire County Council and David Pearce Electrical Contractors week commencing 21st October. Purpose of this meeting is to inspect all street lighting with these companies so that they can then issue like-for-like quotes.

Quotation – St. Edith's Close

Action: Clerk to reply to eon – could a bulb be replaced in the short term?

Action: Clerk to feedback to resident and explain that we have asked eon if it is possible to do a short-term fix and that in the meantime the Council are looking at a longer-term solution for all the street lighting in village.

Fishponds Community Park

Cllr. Partridge recently carried out safety inspection – no issues were reported.

Traffic Calming

Training date of 22 October proposed.
Ongoing.

Items for Round the Revel

Street lighting:

The Parish Council are aware of the problems and are considering how best to improve the quality of street lighting and energy efficiency. The Parish Council is constrained by the comparatively low Precept applicable to Monks Kirby.

Neighbourhood plan:

The Parish Council are committed to move forward with this and are keen to hear from anybody who is available to join a small working group to help develop this plan.

Hedges:

The Parish Council are aware of recent issues with hedges and are taking issue. The Council would like to thank the Farmers who have been so supportive.

Action: Clerk to send all to Cllr. Partridge.

Trees.

Cllrs Dalby and Payne carried out a site visit and took photographs.

Ongoing.

This report to include Oak tree on drive near school, behind the war memorial.

Parish Information (for information exchange only)

Meeting closed 9.23pm