

**Minutes of the meeting held on 15<sup>th</sup> August 2019.****Meeting started at 7.27pm.****Present:** Cllrs Washington (Chairman), Woolliscroft, Dalby, Payne and Wright, the Clerk, WC Cllr Adrian Warwick, Two residents of Busby's Piece.**Apologies:** Cllr Partridge and RB Cllr Gillias.**Declarations of Interest with regards to items on the agenda.**

Councillor Dalby – Streetfields.

**Public Participation Session with regards to items on the agenda.**

Email from K Varney to Craig Thompson re cutting of the hedge in Busby's Piece - Cllr. Washington shared this with all attendees.

Sheila confirmed that some residents of Busby's Piece were concerned over the shortness of the hedge when previously cut. This made it difficult for birds to nest in and affected the efficiency of the hedge as a windbreak. Concern was also expressed that some trees were cut at the same time and that a lack of care was exercised.

Jo (7 Busby's Piece) expressed concern over the Maple and Rowan trees as well as the hedge. Both residents wanted to ensure that this would not happen again and that preservation of the hedge and trees is taken into account.

Cllr. Washington confirmed that this is Warwickshire County Council's responsibility. The severity of the cutting previously may have been down to get the hedge down to a suitable level.

Cllr. Woolliscroft agreed that the way it was carried out was not in keeping with the area and recommended it be kept trimmed at a higher height than previously, ensuring that this provided somewhere for birds to nest. A height of 2m was put forward.

Cllr. Warwick confirmed that trees with a Tree Preservation Order (TPO) require specialised tree surgeons. TPOs may cause issues in the future as the size of the increases. This may be subject to 106 agreement.

B Dent confirmed that this is a new hedge with planning stipulation on how high the hedge could be.

**Action:** Cllr Warwick to email Craig (WCC) to understand areas of responsibility and feedback to the clerk. Clerk to feedback to residents the resulting feedback and actions recommended.

**WC Cllr Adrian Warwick.**

**Warwickshire Switch and Save.**

Cllr. Warwick confirmed that Electric & Gas contracts are coming out soon. Names are gathered and companies then bid for contracts. Considerable savings have been made to-date.

Any Individuals that are interested sign-up online.

**Action:** Cllr. Warwick to share details of the above with the Clerk. Clerk to upload onto MKPC Website and put in Round the Revel.

**Healthcare:**

Cllr. Warwick confirmed that an individual does not need a permanent address to access healthcare.

**Speeding Information:**

Cllr. Warwick confirmed that the information previously submitted was for Brockhurst lane – for all of 2017. Every car with a GPS enabled device, fed data back – including average speed over a distance, maximum speed and minimum speed.

Cllr. Warwick to enquire when the 2018 data will be available and will then share.

Cllr. Warwick confirmed that Wolvey Parish Council, in assoc. with Shilton Barnacle & Clifton Parish Council are launching a scheme regarding speeding and traffic calming.

Cllr Washington expressed an interest in Monks Kirby joining in partnership with the above parish councils on this scheme.

**Action:** – Clerk to send an email to the Clerk at Wolvey Parish Council, confirming our interest in this scheme and getting involved.

**Activity at site between Pailton to Magna Park (old railway line – B4027 – next to Tunnel Cottage).**

Cllr. Dalby expressed concern over recent activity at the site of the old water treatment plant. A van has been seen there and work has been carried out including trimming. Littering has also been witnessed.

**Action:** Cllr. Warwick to investigate.

**Approval of Minutes of the Meeting held on 17<sup>th</sup> July 2019.**

Proposed – Cllr. Dalby, seconded – Cllr. Wright.

**Matters Arising from the approval of Minutes of the Meeting held on 17<sup>th</sup> July 2019.**

Cllr. Wright noted the swift clean-up of litter.

**Correspondence**

Campaign to Protect Rural England - Review  
LCR

Kay Varney - Hedge Busby's Piece – as above.

Countryside Voice / CPRE

These items put into the circulation file and given to Cllr. Woolliscroft

**Finance**

£680.00

Creative Landscapes, amenity mowing

Proposed Cllr. Wright, seconded Cllr. Woolliscroft

£512.30 Clerk's salary & expenses (B Dent)  
Proposed Cllr. Washington, seconded Cllr. Dalby.

£5.00 WALC – good councillor guide  
Proposed Cllr. Wright, seconded Cllr. Woolliscroft

£118.50 Tom Brill  
Proposed Cllr. Dalby, seconded Cllr. Wright

### **Nat West**

### **New mandate**

**Action:** Clerk to confirm what 'group' we fall into.  
Cllr. Payne to email clerk with an electronic signature.  
Clerk to remove Cllr Davenport as a signatory.  
Clerk to add self as point of contact.

### **Planning.**

Notice of approval – Streetfields Farm – ground mounted solar farm.  
Councillors agreed to continue to monitor planning updates where possible to ensure that the planning department send through all updates on applications.  
Land off Fosseyway - no action.

### **Police and Neighbourhood Watch**

Cllr. Payne confirmed that there is a car in a ditch – Fields End Farm to the Junction with Street Ashton – police aware.  
Police will next be in Monks Kirby on Thursday 22<sup>nd</sup> August, 2019.

### **Special expenses (sent)**

Cllr Payne confirmed that an extension had been requested. The deadline could not be moved.  
Form completed and details were sent by Cllr. Payne by email.

### **Formalise employment of Alexa Higgins**

Cllr. Washington had previously circulated contract & salary information by email.  
Proposed Cllr. Woolliscroft, seconded Cllr. Dalby.  
Council confirmed they have a query over the PAYE process.  
**Action:** Clerk to contact Kiley Brown and ask for the name of the agency they use to assist them with the PAYE process. Cost tbc. Clerk to add to September agenda to finalise.

### **Street lighting**

Cllr. Woolliscroft shared information and quotes from companies.  
Clarification is required on which poles need replacing.  
**Action:** Further quotations are required. Cllr. Woolliscroft to contact DP and WCC and ask back to site. Their quotations must incl. a site visit & survey, involving Cllr. Woolliscroft, so that quotes are like for like and based on a standard specification.  
Cllr. Washington confirmed he could be available for this site visit.

### **Magna park liaison group visit**

**Action:** Clerk confirmed date of this visit – Monday 9<sup>th</sup> September at 5.00pm. Clerk to confirm to contact at Magna Park.

Meeting to follow on afterwards at 6.30pm

### **Fishponds Community Park**

MKPC had received an email from Tom confirming a 2<sup>nd</sup> spraying had been carried out FOC.

**Action:** Clerk to send an email of thanks.

### **Surface water drains – Main Street (Christina Chambers)**

1. Nr Monks Kirby sign as people drive into village.
2. Drains by Kirbygate Drive are continually being driven over and a layer of silt gathers – this forms a flood risk. Corresponding gap in path on Christina's side of the road.

**Action:** Needs regular cleaning. Clerk to email to Rugby Borough Council – ask for a site visit and for them to either make a permanent repair or clear regularly. Clerk to contact Craig Thompson – can he recommend the right contact?

### **Traffic Calming**

As above.

**Action:** Cllr. Washington to call Roger Pearson (internal auditor) at Brinklow re speed gun and to enquire about the possibility of MKPC using this.

Cllr. Woolliscroft to contact Cllr. Gillias – does the speed display sign in Pailton record speed information?

### **Items for Round the Revel**

**Action:** Clerk to compose and check with Tim / all.

- Application for Police Commissioners grant for three vehicle activated signs – declined. MKPC are still working on the issue of speeding within the village. Current information being received needs further clarification and this matter is ongoing.
- Cllr. Woolliscroft confirmed a formal thank you to Barbara Dent should be published - for her 32 years of service as Clerk to MKPC.
- Warwickshire Switch and Save.

### **Trees**

Surveys are carried out every 2 years and this is due in 2019. B Dent previously circulated information to this effect.

**Action:** Date of survey to be agreed – Councillor Dalby, Councillor Payne.

**Parish Information**

1. Cllr. Woolliscroft and the Council publicly thanked Barbara Dent for 32 years of service as Clerk to MKPC.

2. Cllr. Payne attended the extraordinary meeting in Pailton regarding the White Lion in Pailton. The majority of attendees were in favour of starting the process of this becoming a Community Owned Pub. A business plan has been completed. The possibilities for the building discussed were a pub, coffee house and to offer accommodation.

A grant from the Government can be applied for – finance will be sourced through the Public Works Loan Board – Government Agency.

The deadline for the purchase of the pub is the 19<sup>th</sup> September.

3. Cllr. Wright confirmed that instances of fly tipping has to be reported through main switchboard, or online.

There being no further business the meeting closed at 9.47pm.